



MINUTES FROM THE SITE VISIT 2 AND CLARIFICATION MEETING 2

Recorded on January 14th 2020 in Municipality of Majdanpek, on the occasion of the clarification meeting and site visit related to the implementation of „Supply specialized vehicles“ procurement for project “Prevention and joint capacity buildings for early warning and reaction of fires CODE: CB007.2.31.131.

Present at the meeting:

On behalf of the Contracting Authority: Project Manager

From the side of the companies at the clarification meeting and site visit, the following persons were present:

1. Representatives of Autocentar Peda doo

The clarification session started at 08:00 h.

From the side of the Contracting Authority, Municipality of Majdanpek, Project Manager has opened the informative session of the meeting by greeting all participants and explaining that this project is funded from the European Union, through INTERREG IPA Cross-border Cooperation Bulgaria - Serbia Programme. He added that the whole process will be carried out in line with the EU tender procedures.

Project Manager asked representatives of all Companies to deliver Power of Attorney in case they are not official legal representatives.

Representative of Autocentar Peda doo was official legal representative of above-mentioned company which was confirmed through the check of data at web site of Serbian Business Registry Agency.

Representatives of the Contracting Authority and potential tenderers discussed the site for the supply of equipment. On this occasion, they became acquainted with existing facilities and equipment that needs to be delivered and what will its purpose be to the Municipality of Majdanpek, as well as with the location where location is planned to be held and locations where the potential risk of fires is identified.

Project Manager thanked the attendees for coming and elaborated on the content and presentation of the Tender, making reference to the published instruction to tenderers. Reference was made to the foreseen timetable, main documents to be delivered in the bidding phase as well as the main selection criteria, validity of the offers, opening of the tender procedures etc.



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Representatives of Autocentar Peda doo submitted 3 questions regarding Lot 1 specification of Firefighting truck:

1. In what form are ISO Certificates to be supplied as originals or copies or notarized copies?
Certificates 45001 for 2021 protection, can 18001 be offered?
2. Do the required balance sheets and income statements relate to the years 2016,2017,2018?
3. Do all members of the consortium sign the C4L form, which contains information on the number of employees separately, or is the signature of the authorized person of the consortium sufficient?

It was explained that the answers will be published on Programme Interreg Bulgaria-Serbia no later than 24.01.2020 in accordance with Instruction to Tenderer.

The official answers to any new questions will also be published by the Contracting Authority as specified in the Instructions to Tenderers.

All participants at the Clarification Meeting received Certificates of attendance and signed the List of presence.

Meeting was closed on 09:00h

Date January 14th 2020.

Municipality of Majdanpek, Republic of Serbia

Project Manager


