



Interreg - IPA CBC Bulgaria - Serbia



Project № CB007.2.11.064

ОБЩИНА БЕЛОГРАДЧИК

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BELOGRADCHIK MUNICIPALITY

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Place: Belogradchik

Date: 10.01.2023

To potential tenderers

Our ref: CB007.2.11.064-S-1

INVITATION TO TENDER FOR „Development of multimedia software products and mobile application”

Dear Tenderers,

I am pleased to inform you that your firm is invited to take part in the simplified procedure for the above contract. The complete tender dossier attached to this letter includes:

- A. **Instructions to tenderers and contract notice**
- B. **Draft contract agreement and special conditions with annexes:**
 - I. General conditions for service contracts
 - II. Terms of reference
 - III. Organisation and methodology (to be submitted by the tenderer using the template provided)
 - IV. Budget (to be submitted by the tenderer as the financial offer using the template provided)
 - V. Forms and other supporting documents
- C. **Other information:**
 - I. Administrative compliance grid
 - II. Evaluation grid
- D. **Tender submission form and declaration of honour on exclusion and selection criteria**

For full details of the tendering procedures, please see the **practical guide and its annexes**, which may be downloaded from the following website:
<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>.

We look forward to receiving your tender which has to be sent no later than the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8. By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,

Boris Nikolov

Mayor of Belogradchik Municipality

