

**CB007.2.32.199 “Embrace nature”**



**SERVICE CONTRACT NOTICE**

**“EXTERNAL SERVICES FOR INTERVENTIONS IN ECOSYSTEMS”**

**within Project No CB007.2.32.199 "Embrace Nature”, financed by the European Union through the Interreg – IPA CBC Bulgaria – Serbia Programme 2014-2020**

**Location: Municipality of Bobov dol, Bulgaria**

**1. Reference**

CB007.2.32.199-U-3

**2. Procedure**

Simplified

**3. Programme title**

Interreg – IPA CBC Bulgaria – Serbia Programme 2014-2020

**4. Financing**

Financed under project “Embrace nature”, ref. No. CB007.2.32.199.

**5. Contracting authority**

Municipality of Bobov Dol, Republic of Bulgaria

**CONTRACT SPECIFICATION**

**6. Nature of contract**

Global price

**7. Contract description**

The activity includes interventions for restorations of ecosystems, which will be performed in 3 areas within the Bobov Dol Municipality, as follows:

* property № 000068 in the land of Korkina village in “Fuchko raske” area;
* property № 000217 in the land of Golema Fucha village in “Martvako” area;
* property № 026001 in the land of Babino village in “Drenov dol”.

The total area of intervention is specified in the technical plans and maps for interventions that are provided with the present tender dossier.

The pastures will be cleaned from the current low-stem vegetation and afforested. The remaining logs will be uprooted and the area will be prepared for afforestation. Afforestation activities will be performed accordingly.

For the different areas in Natura, the length of the forest roads that will be rehabilitated is different, it should be taken into account that a large part of the forest roads is accessible because it is used by the State forestry - Dupnitsa for maintenance of the state forest fund. Intervention for the restoration of forest roads to Natura municipal plots will be imposed on sections with a total length of 1 000 to 1 500 meters.

**8. Number and titles of lots**

One lot only

**9. Maximum budget**

The maximum available budget for the contract is EUR 31 666.07 VAT excluded or EUR 37 999.28 VAT included. The maximum available budget for the tasks in the scope of the contract are presented in part 4.2 Financial offer from the Instructions to tenderers.

**CONDITIONS OF PARTICIPATION**

**10. Eligibility**

Participation is open to all natural persons who are nationals of and legal persons [participating either individually or in a grouping (consortium) of tenderers] which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed (see also heading 23 below). Participation is also open to international organisations.

Please be aware that after the United Kingdom's withdrawal from the EU, the rules of access to EU procurement procedures of economic operators established in third countries will apply to candidates or tenderers from the United Kingdom depending on the outcome of negotiations. In case such access is not provided by legal provisions in force at the time of contract award, candidates or tenderers from the United Kingdom could be rejected from the procurement procedure.

**11. Number of tenders**

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

**12. Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

**13. Sub-contracting**

Subcontracting is allowed.

**PROVISIONAL TIMETABLE**

**14. Provisional commencement date of the contract**

Provisional commencement date of the contract is 01.03.2022 or earlier.

**15. Implementation period of the tasks**

The implementation of the tasks shall be completed not later than 25.08.2022.

**SELECTION AND AWARD CRITERIA**

**16. Selection criteria**

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole. if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

**1)** **Professional capacity of the tenderer (**based on items 4 of the tender form).

The reference period which will be taken into account will be the last 3 (three) years preceding the submission deadline.

* At least 1 staff member/ expert currently works for the tenderer in fields related to this contract, who holds a valid Private forestry practice certificate, according to article 235 from the Forestry Law of Bulgaria, or equivalent, which is inscribed in the public register of the Executive Forestry Agency in Bulgaria, or equivalent.

**2) Technical capacity of tenderer** (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last 3 (three) years preceding the submission deadline.

* The tenderer has provided services under at least 1 (one) contract in fields, related to the scope of the present contract, namely planning, organization and performance of afforestation activities or equivalent which was implemented at any moment during the last 3 (three) years preceding the submission deadline.

Under “*planning, organization and performance of afforestation activities*” shall be understood activities for planning or preparation of the areas for planting (cleaning the area/ soil preparation) or equivalent and activities for organization and performance of afforestation/ planting of vegetation/ landscaping or equivalent.

This means that the service contract the tenderer refers to could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to service contracts completed within the reference period (although started earlier) or to service contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (-statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the service contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility - notably that of nationality - and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be provided when requested by the contracting authority. With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the services for which these capacities are required. With regard to economic and financial criteria the entities upon whose capacity the tenderer relies become jointly and severally liable for the performance of the contract.

**17. Award criteria**

Best price-quality ratio.

**TENDERING**

**18. Deadline for submission of tenders**

The deadline for submission of tenders is specified in point 8 of the instruction to tenderers.

**19. Tender format and details to be provided**

**Tenders must be submitted using the standard tender form** for simplified procedures, the format and instructions of which must be strictly observed. The tender form is available from the following internet address: <http://ec.europa.eu/europeaid/prag/annexes.do?group=B> , under the zip file called Simplified Tender dossier.

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

**20. How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 8 of the instructions to tenderers.

**Tenders submitted by any other means will not be considered.**

By submitting a tender tenderers accept to receive notification of the outcome of the procedure by electronic means.

**21. Alteration or withdrawal of tenders**

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 9 of the instructions to tenderers. The outer envelope (and the relevant inner envelope if used) must be marked ‘Alteration’ or ‘Withdrawal’ as appropriate.

**22. Operational language**

All written communications for this tender procedure and contract must be in English.

**23. Legal basis**

INTERREG IPA Cross-border Cooperation Programme Bulgaria – Serbia 2014-2020;

Second Call for Proposals No 2014TC16I5CB007-2018-2;

Regulation (EU) No 231/2014 of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II);

Commission Implementing Regulation (EU) No 447/2014 of 2 May 2014 on the specific rules for implementing Regulation (EU) No 231/2014 of the European Parliament and of the Council establishing an Instrument for Pre-accession assistance (IPA II);

Regulation (EU) No 1299/2013 of the European Parliament and of the Council of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial cooperation goal;

Common Provision Regulation (CPR) (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013;

Commission Delegated Regulation (EU) No 481/2014 of 4 March 2014 supplementing Regulation (EU) No 1299/2013 of the European Parliament and of the Council with regard to specific rules on eligibility of expenditure for cooperation programmes;

Regulation (EU) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, Euratom) No 1605/2002;

Commission Delegated Regulation (EU) No 1268/2012 of 29 October 2014 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union.

**24. Additional information**

Financial data to be provided by the candidate in the standard application form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of the month and year corresponding to the deadline for submitting tender applications, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.