

SUPPLY CONTRACT NOTICE

Supply of a specialized firefighting vehicle

Location - Sofia, Bulgaria

1. Publication reference

CB007.1.31.126-1-SU-5

2. Procedure

Local Open

3. Programme title

Interreg-IPA Cross-border Cooperation Bulgaria-Serbia Programme

4. Financing

Financed under project "Joint Training Programme for Forest Fire Prevention and Management"

Subsidy contract no: RD - 02-29-277/ 22.11.2016

Budget line: 5 Equipment and Works

5. Contracting authority

Academy of the Ministry of Interior of the Republic of Bulgaria

CONTRACT SPECIFICATIONS

6. Description of the contract

The subject of the contract is the supply of a specialized firefighting vehicle for the training needs of the Academy of the Ministry of Interior of the Republic of Bulgaria.

7. Number and titles of lots

One lot only.

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium - of tenderers) which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) N°236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable Instrument under which the contract is financed (see also heading 22 below). Participation is also open to international organisations.

All supplies under this contract must originate in one or more of these countries.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of EUR 1 900,00 when submitting the tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer[s] upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 5 % of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting is planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

15. Period of implementation of tasks

The supplies shall be delivered up to 45 days after signature of the contract but not later than 8 October 2018.

This tender procedure is co-funded by EU through the Interreg-IPA CBC Bulgaria–Serbia Programme under project CB007.1.31.126 “Joint Training Programme for Forest Fire Prevention and Management”.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

The selection criteria for each tenderer are as follows:

Financial criteria for legal persons:

- The average annual turnover of the tenderer must exceed EUR 190 000,00 excluding VAT.
- Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium, this criterion must be fulfilled by each member.

Financial criteria for natural persons:

- The available financial resources of the tenderer must exceed EUR 190 000,00 excluding VAT.
- The financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.

- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

Professional criteria for legal persons:

- has a professional certificate appropriate to this contract, such as ISO 9001 or equivalent;
- has a professional certificate appropriate to this contract, such as ISO 14001 or equivalent;

Professional criteria for natural persons:

- has a professional certificate appropriate to this contract, such as ISO 9001 or equivalent;
- has a professional certificate appropriate to this contract, such as ISO 14001 or equivalent;

- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

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Technical criteria for legal and natural persons:

- the tenderer has delivered supplies under at least 1 contract with a budget of at least EUR 190 000,00 excl. VAT in fields related to this contract (supply of specialized firefighting vehicles) which were implemented during the following period: 21 June 2018 – 21 June 2015.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet addresses: <http://www.ipacbc-bgrs.eu/tenders> and <http://www.academy.mvr.bg/>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to **Assoc. Prof.**

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Valentin Chochev, PhD, Academy of the Ministry of Interior of the Republic of Bulgaria, “Fire Safety and Civil Protection” Faculty, Pirotka str. 171, 1309 Sofia, Bulgaria, vchochev@abv.bg (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the Programme website at <http://www.ipacbc-bgrs.eu/tenders> and the website of the Contracting Authority <http://www.academy.mvr.bg/>.

19. Deadline for submission of tenders

16:30:00 local time (Bulgaria) on **21 June 2018**.

Any tender received by the Contracting Authority after this deadline will not be considered.

20. Tender opening session

10:00:00 local time (Bulgaria) on **22 June 2018** at the address of the Contracting Authority: Academy of the Ministry of Interior of the Republic of Bulgaria, “Fire Safety and Civil Protection” Faculty, Pirotka str. 171, 1309 Sofia, Bulgaria.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis¹

- Instrument for Pre-Accession Assistance (IPA II).
- Regulation (EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action
- Regulation (EU) No 231/2014 of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II)
- Commission Implementing Regulation (EU) No 447/2014 of 2 May 2014 on the specific rules for implementing Regulation (EU) No 231/2014 of the European Parliament and of the Council establishing an Instrument for Pre-accession assistance (IPA II)
- Commission Delegated Regulation (EU) No 481/2014 of 4 March 2014 supplementing Regulation (EU) No 1299/2013 of the European Parliament and of the Council with regard to specific rules on eligibility of expenditure for cooperation programmes.
- Regulation (EU, EURATOM) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, EURATOM) No 1605/2002 (EU Financial Regulation);
- Commission Delegated Regulation (EU) No 1268/2012 of 29 October 2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget

¹ Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).

of the Union.

- Regulation (EU) No 1299/2013 of the European Parliament and of the Council of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial cooperation goal;
- Commission Delegated Regulation (EU) No 481/2014 of 4 March 2014 supplementing Regulation (EU) No 1299/2013 of the European Parliament and of the Council with regard to specific rules on eligibility of expenditure for cooperation programmes;
- Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Maritime and Fisheries Fund and repealing Council Regulation (EC) No 1083/2006;

and in compliance with:

- First Call for Proposals under INTERREG - IPA CBC Bulgaria - Serbia Programme and the respective Project Implementation Manual Package.

23. Additional information

Not applicable.